



## LifeLaunch Intern (downtown Cleveland)

### What We're About:

LifeLaunch is a not-for-profit college campus program focused on career education and networking college students with alumni and employers who seek qualified candidates. LifeLaunch aims to become a leading student organization on campus. LifeLaunch offers an on campus curriculum focusing on business, life, and career education, weekly employment panels that engage alumni and participating sponsor employers, and shadowing/mentoring/internship opportunities. College/student/alumni networking social events and an interactive college database supplement the curriculum into experiential learning. LifeLaunch creates value in a more measurable ROI to student's college education as well as to the engaging lifetime relationship of Alumni and their alma mater.

### Job Description and Responsibilities

The LifeLaunch Intern will gain first-hand experience working within a nonprofit which endeavors to improve the future outlook for students, recent graduates, and alumni. The in-house intern will help as we establish LifeLaunch student organizations on college campuses.

Responsibilities include but are not limited to:

- Researching companies and foundations for potential partnerships and business relations.
- The ability to think on one's feet: Each day may be different depending on our immediate concerns, and the intern must be willing to adjust quickly.
- Brainstorming: The intern is expected to join in our discussions about LifeLaunch plans and progress, lending ideas during meetings.
- Help facilitate LifeLaunch Student Ambassadors who are operating LifeLaunch student organizations on college campuses.

We are looking for an intern who:

- Must be enrolled in a bachelor's degree program.
- Has strong organizational skills and the responsibility to keep track of his/her own work.
- Possesses excellent verbal and written communication skills: Because we are a growing nonprofit, there is a lot of interaction between potential partners. Professionalism and a personable attitude are expected.
- Takes on a go-get-'em attitude and is excited about their work.
- Can devote a minimum of 10 hours/week to help LifeLaunch take off!

**If you're interested in this opportunity we'd like to hear from you!**

**Send your resume to Chamois Williams at: [chammy@lifelaunchcareer.com](mailto:chammy@lifelaunchcareer.com)**

Visit [www.lifelaunchcareer.com](http://www.lifelaunchcareer.com) for more information